

## 2019/2020 Children and Family Ministry Internship - FT | First Pres, Boulder, CO

KidTrek, Children and Family Ministry of First Pres Boulder is looking for our next intern to join the Children and Family Ministry Team (Infant – 5th Grade). The internship program offers supervised, practical experience in all aspects of Children and Family Ministry. The ultimate objective of the internship program is to prepare a person both personally and professionally for lifelong ministry/work with children.

We are conducting rolling interviews immediately and will look to hire the best candidate to start on June 16, 2019.

TO APPLY VISIT <https://www.fpcboulder.org/job-opportunities>

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**JOB TITLE:** Children & Family Ministry Full-Time Intern

**COMMITMENT:** 12.5 Months (June 16, 2019– June 30, 2020)

**REPORTS TO:** Director of Children and Family Ministry

**POSITION RATIONALE:**

The Children and Family Ministry Internship experience is designed to complement an intern's educational experience with practical ministry experience. The internship program offers supervised, practical experience in all aspects of Children and Family Ministry. The ultimate objective of the internship program is to prepare a person both personally and professionally for lifelong ministry/work with children.

**RESPONSIBILITIES:**

This following outline serves as a starting point. The actual internship experience will be determined by the intern and supervisor on an ongoing basis in order to meet the specific needs of the ministry and intern. Elements of the internship may include:

- Experience in the administration of a large Children and Family Ministry
- Exposure to various age levels and practical ministry experience in five areas:
  - Nursery Ministry
  - Preschool Ministry
  - Elementary Ministry
  - Parent/Family Ministry
  - Student and Adult Volunteers
- Program Development/Planning
  - Weekend services
  - Mid-week programs
  - Elective classes

- Teaching Experience (small group/large group)
- Worship Leading experience
- Curriculum Implementation
- Volunteer Recruitment & Development
- Event Planning (small scale/large scale)
  - Special events
  - Seasonal events
- Team Ministry Experience
  - Experience in working with a church staff that will take a strong interest in intern's personal and professional growth
- Fundraising and donor care with ministry partners
- Assist the KidTrek librarians
- Contribute to the design of excellent communication pieces
- Assist in creating creative space for kids to encounter Jesus
- Organize and help maintain cleanliness of classrooms/supply closets
- Assist the Director in various parent initiatives

#### **TRAINING:**

- Spiritual Development (character development, theology of children/family ministry)
- Ministry Development (practical experience, relational ministry)
- Leadership Development (church dynamics, vocational direction, leadership skills)

#### **QUALIFICATIONS:**

A person who is interested in being a team player and work independently, as both a learner and as a contributing leader.

- A growing relationship with Jesus Christ
- Believes the Word of God and knows the difference it makes in one's life
- Truly enjoys children and sees their value in God's kingdom
- Committed to a life of discipleship

The skills, experiences, personality traits and attitudes necessary for the position are:

- Very Responsible (organized, timely, excellent follow through and time management)
- Good communication skills both written and spoken
- Experience with children in and outside of a classroom setting
- Friendly
- Teachable

Preference is given to a person who is interested in working with children after attending college either in a church setting or private/public school setting. Applicants are considered on the basis of commitment to Christ, experience, and giftedness.

**COMPENSATION/HOURS:**

**Salary:** ~ \$2000/mth (Intern is required to raise 1/3 of this amount each month, ~ \$667/mth)

\*Interns are offered a host family if they would like one\*

**Hours:** Full Time (40 +/- per week)