

Neelsville Presbyterian Church

20701 Frederick Rd

Germantown, MD 20876

(Montgomery County)

Website: www.neelsville.org

Job Description: Director of Worship Music Ministry, Fall 2018

Position Description

1. Position Title: Director of Worship Music Ministry
2. Hours: 15 - 18 per week
3. Degree preferred: Bachelor's Degree with music major or minor.
4. Music background experience requirements:
 - Excellent choral leadership skills; at least three years directing choirs
 - Strong vocal coaching and keyboard skills.
 - A strong interest in and leadership capability for the growth and development of a diversified, Blended Worship Music program. Continue to utilize both traditional hymns and Christian contemporary music; add more multi-cultural music.
 - Ability to embrace and enjoy a wide variety of music styles and the skill to teach both choirs and congregation to appreciate and worship with this variety.
 - Availability and willingness to collaborate with other music and pastoral staff.
 - Ability to educate congregation about music in worship and the importance of their participation in it.
 - Strong dedication to excellence in all aspects of the job.
5. Faith background
A strong Christian faith with a special love of music and liturgy of the church. Ability to demonstrate this faith in leadership of the musical ensembles with which you work.

Description of Responsibilities

1. Rehearse the Chancel Choir weekly from September – mid-June (school year) and lead them at the worship services three Sundays per month.
2. Rehearse the Praise Team weekly and lead them every Sunday in worship
3. Be present at both Sunday worship services 9:30 and 11:00 to lead congregational singing and assist in worship leadership.
4. Select and order music for choir and Praise Team. Scheduling of selections is to be coordinated with the pastor's long-range worship plans. The pastor has final authority over music for worship.
5. Consult weekly with the pastor and other music staff to coordinate worship plans, preferably in a face to face meeting at the church.
6. Select hymns and songs for weekly worship services in consultation with pastor.
7. Assist in recruiting and scheduling special music for services when an ensemble is not present — for example during the summer months
8. Director will be at Neelsville on 10 of the 14 summer Sundays (June – August) to lead singing and to play for services when the organist/accompanist is on vacation.
9. Plan special choral/instrumental worship services as scheduled by the Pastor, e.g. during Advent/Christmas and Lent/Easter.
10. Recruit and train members for choral and instrumental ensembles, helping them in their musical growth and knowledge of worship leadership responsibilities

11. Assist the pastor in any matters relating to music for the church, i.e. planning special worship services such as those for Holy Week..
12. Attend bi-monthly Worship Ministry meetings or send a report to the Worship Chair, approximately five to six meetings per calendar year.
13. Prepare the music budget each year in the fall and submit to Worship Ministry.
14. Write occasional articles for email newsletter or bulletin about the music and worship

Supervision

The Director of Worship Music Ministry works under the supervision of the Pastor, in coordination with the Worship and Personnel Committees of Session.

Compensation

Salary: Commensurate with education and experience

Paid Vacation 4 Sundays per year

Send resumé to Michele Kelly
mmkelly440@hotmail.com